

Simple Guide

How to Make the "Photography: Drawing with Light" Poster in Word

Before You Start

1. Open a new blank Word document.
2. Set the page to A4, Portrait (Layout → Size → A4, Layout → Orientation → Portrait).
3. Set narrow margins (Layout → Margins → Narrow).

Step 1: Title Banner

4. Insert a 1x1 table the full width of the page.
5. Fill the cell with dark blue.
6. Type "PHOTOGRAPHY" in large, bold, white, centered text.
7. Below it, type "DRAWING WITH LIGHT" in bold yellow text.

Step 2: Color Strip

8. Insert a 1x7 table, full width, with a short height.
9. Color each of the 7 cells differently: purple, blue, light blue, green, yellow, orange, red.
10. Remove the borders so it looks like one solid rainbow strip.

Step 3: Word Origin Section

11. Add a centered heading: "WHERE DOES THE WORD COME FROM?"
12. Below it, add this line in italics: "Two Ancient Greek words combine to form a brand-new idea:"
13. Insert a 1x3 table. Make the middle column thin (just for a "+" sign).
14. Fill the left cell blue and add: "PHOS" (large, bold, white) with the caption 'Greek for "LIGHT"' below it.
15. Fill the right cell orange and add: "GRAPHE" (large, bold, white) with the caption 'Greek for "DRAWING / WRITING"' below it.
16. In the middle cell, add a big bold "+" sign.
17. Remove the borders from this table.

Step 4: Equation Banner

18. Insert another 1x1 full-width table and fill it with green.
19. Type, centered and bold: "PHOS + GRAPHE = PHOTOGRAPHY" (make "PHOTOGRAPHY" yellow, the rest white).
20. Below it, type this in italics, white text: "Drawing with Light" — a term coined in 1839 by Sir John Herschel, a British astronomer and scientist.'

Step 5: History of Photography

21. Add a centered heading: "A JOURNEY THROUGH TIME"
22. Below it, add this line in italics: "From wooden boxes to pocket computers — the tools change, but the idea stays the same."
23. Insert your camera-history picture (Insert → Pictures) and resize it to about 80% of the page width, centered.

Step 6: Four Camera Cards

24. Insert a 1x4 table, full width, just below the picture.
25. Color each cell differently: purple, blue, green, orange.
26. In each cell, write a year, a camera name, and a short description, like this:
1830s — Box Camera: A simple wooden box captured the very first permanent images using light-sensitive plates.
1900s — Folding Camera: Accordion-style bellows cameras made photography lighter, foldable, and easier to carry.
1950s — Rangefinder Film: Precision 35mm cameras, like the Leica, brought photography to everyday enthusiasts.
Today — Smartphone: A digital sensor and computer in your pocket — instant photos, anywhere, anytime.

Step 7: Closing Message

27. Add a centered, bold, orange line: "REMEMBER:"
28. Below it, add: "Whether wood, film, or silicon — every camera ever made does the exact same thing:"
29. Finish with a large, bold, blue line: "DRAWING WITH LIGHT"

Last Check

30. Make sure the poster fits on one page. If not, shrink the picture or reduce spacing between sections.
31. Double-check the facts: PHOS = light, GRAPHE = drawing/writing, coined 1839 by Sir John Herschel.
32. Save the file, for example as Photography_Poster.docx.